

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

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PUBLIC RECORDS

2019 OCT 16 PM 2:16

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), **AND**
- ☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Recording Industry Association of America

Travel date(s): October 2nd-October 3rd, 2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	Train: \$106.00 Cab/Ubers: \$31.31	\$250.00	\$35.28	N/A

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	N/A	N/A	N/A	N/A

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): During the visit to NYC, meetings were focused around judiciary, intellectual property and trade legislation

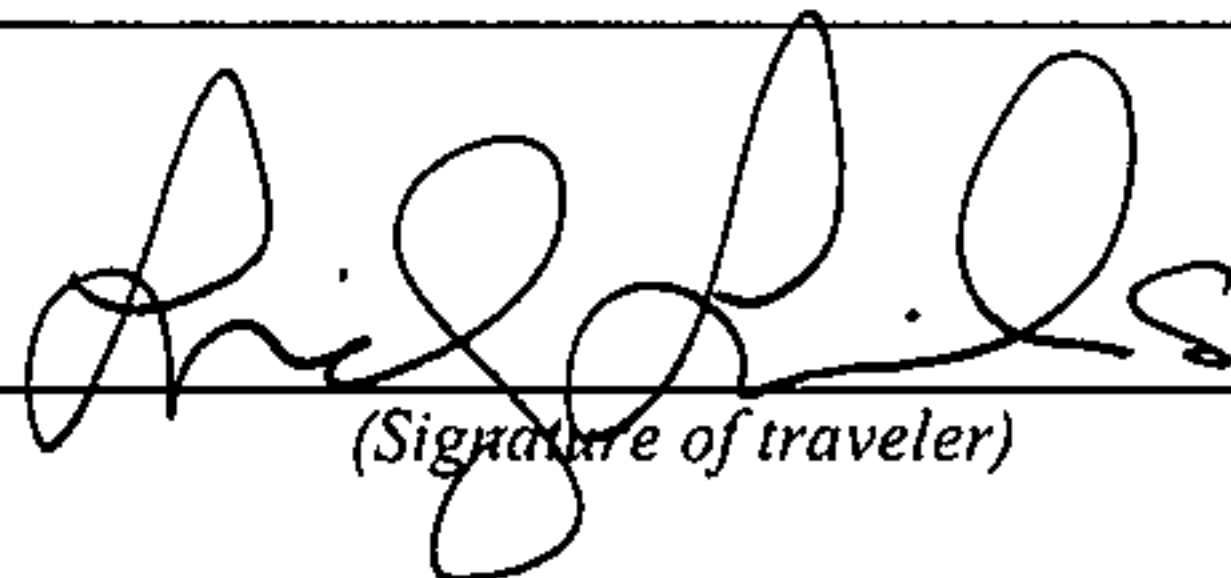
impacting the music industry. See attached agenda for additional details.

10/15/19

(Date)

Lindsay Linhares

(Printed name of traveler)



(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10-15-19

(Date)



(Signature of Supervising Senator/Officer)

Name of Traveler: Lindsay Linhares

Employing Office/Committee: Senator Cindy Hyde-Smith

Private Sponsor(s) (list all): Recording Industry Association of America (RIAA)

Travel date(s): October 2-3, 2019

Destination(s): New York, NY

I am a senior policy advisor for Senator Hyde-Smith on judiciary and appropriations issues. I advise the Senator on how legislation addressing these issues affect Mississippians and the country as a whole. This trip will help me understand how intellectual property laws specifically impact the music industry. Additionally, Senator Hyde-Smith is the Chairman of the Legislative Branch Appropriations Subcommittee, which funds the Copyright Office at the Library of Congress. Insight into the music industry will help provide context on the importance of funding the Copyright Office.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

9.30.19

(Date)

Richard

(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Cindy Hyde-Smith hereby authorize Lindsay Linhares
(Print Senator's/Officer's Name) *(Print Traveler's Name)*

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

8-30-19

(Date)

Cindy Hyde-Smith
(Signature of Supervising Senator/Officer)

Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

-
1. Sponsor(s) of the trip (please list all sponsors): Recording Industry Association of America (RIAA)
 2. Description of the trip: Educational staff trip to Sony Music Entertainment (SME), Universal Music Group (UMG) and Warner Music Group (WMG)
 3. Dates of travel: Wednesday, October 2 - Thursday, October 3, 2019
 4. Place of travel: New York, NY
 5. Name and title of Senate invitees: See attachment 1.
 6. I *certify* that the trip fits one of the following categories:
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
– OR –
☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
– AND –
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
– AND –
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☒ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

RIAA is the sole sponsor and is planning, executing and financing all aspects of the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See attachment 2.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

RIAA has sponsored a similar congressional trip for House staff, which included tours of

SME, UMG, WMG offices in New York, NY.

- See attachment 5.

- RIAA will provide a round trip coach class train and uber rides to and from Penn Station, the hotel and SME, UMG and WMG offices.

- List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

- Signature of Travel Sponsor: V. D. S.

Name and Title: Victoria Sheckler, Senior Vice President, Deputy General Counsel

Name of Organization: Recording Association of America

Address: 1025 F Street NW, 10th Floor, Washington DC 20004

Telephone Number: 202-857-9603

Fax Number: N/A

E-mail Address: vsheckler@riaa.com

Attachment 1 – Question 5:

Legislative issues emerging from the Senate Judiciary and Commerce Committees are of primary interest to the RIAA and its members. Based off Committee assignments, RIAA has invited a range of senior level Senate staffers that specifically handle trade, technology and judiciary portfolios either directly on these Committees or within Senate offices associated with these Committees. Senate staffers that participant in this tour will return with knowledge on how the music industry is currently impacted by intellectual property, copyright, technology and trade issues in the digital age.

The list of invited Senate staffers that handle these select issues for their office/Committee include:

Office/Committee	First Name	Last Name	Title	Issue
Office of Senator Tammy Baldwin	Brian	Moulton	Senior Counsel	Appropriations
Office of Senator Marsha Blackburn	Jessica	Vu	Chief Counsel	Judiciary
Office of Senator Marsha Blackburn	Jon	Adame	General Counsel	Judiciary
Office of Senator Marsha Blackburn	Lydia	Taylor	Legislative Assistant	Judiciary
Office of Senator Richard Blumenthal	Sam	Simon	Chief Counsel	Judiciary
Office of Senator Cory Booker	Tona	Boyd	Chief Counsel	Judiciary
Office of Senator Sherrod Brown	Nora	Todd	Senior Policy Advisor	Finance
Office of Senator Maria Cantwell	Narda	Jones	Senior Technology Policy Advisor; Counsel	Judiciary
Office of Senator Christopher Coons	Erica	Songer	Chief Counsel	Judiciary
Office of Senator John Cornyn	Carter	Burwell	Chief Counsel	Judiciary
Office of Senator Catherine Cortez Masto	Jordan	Warner	Legislative Assistant	Finance
Office of Senator Mike Crapo	Rebecca	Alcorn	Legislative Assistant	Judiciary
Office of Senator Ted Cruz	Joel	Heimbach	Legislative Counsel	Judiciary
Office of Senator Tammy Duckworth	Benjamin	Rhodeside	Legislative Director	Commerce
Office of Senator Dick Durbin	Daniel	Swanson	Senior Counsel	Judiciary
Office of Senator Joni Ernst	Corey	Becker	Legislative Counsel	Judiciary
Office of Senator Dianne Feinstein	Jennifer	Duck	Staff Director; Chief Counsel	Judiciary
Office of Senator Lindsey Graham	Lee	Holmes	Staff Director; Chief Counsel	Judiciary
Office of Senator Chuck Grassley	James	Rice	Legislative Director	Judiciary
Office of Senator Kamala Harris	Josh	Hsu	Deputy Chief of Staff	Judiciary
Office of Senator Josh Hawley	Kyle	Plotkin	Chief of Staff	Judiciary
Office of Senator Josh Hawley	Josh	Divine	Deputy Counsel	Judiciary
Office of Senator Mazie Hirono	Christine	Berger	Senior Counsel	Judiciary
Office of Senator Cindy Hyde-Smith	Lindsay	Linhares	Senior Policy Advisor	Appropriations
Office of Senator John Kennedy	Nick	Hawatmeh	Legislative Counsel	Judiciary
Office of Senator Amy Klobuchar	Lindsey	Kerr	Chief Counsel	Judiciary
Office of Senator Patrick Leahy	Rajiv	Venkataramanan	Counsel	Judiciary

We chose to enter a contract with the hotel due to its relative affordability, proximity to Penn Station and our tour destinations on Thursday, October 3 (SME, UMG, and WMG).

The government per diem rate is \$76 per day in New York City, with breakfast at \$18, lunch at \$19, dinner at \$34 and incidental expenses at \$5. Adhering to these rates, RIAA will cater a breakfast costing approximately \$17/person and lunch costing approximately \$19 a person on Thursday, October 3. There will also be snacks for approximately \$5/person



Wednesday, October 2nd

Thursday, October 3rd

1

Hill staff will receive an overview of the music business looking at public RIAA industry revenue numbers along with a recent report on label value in the modern music era and will hear from an industry expert on the latest trends in music fans' listening habits. Overview will end with Q&A. The educational briefing will feature:

- **8:40AM-8:50AM** – Introductions, Rafael Fernandez, SVP, State Public Policy, RIAA
- **8:50AM-9:00AM**- Welcome
- **9:00AM-9:25AM**- Josh Friedlander, SVP, Research & Economics, RIAA
- **9:25AM-9:40AM**- Liz Kennedy, SVP Gold and Platinum Awards Program, RIAA
- **9:40AM-9:50AM**- Q & A
- **9:50AM-9:55AM**- Closing

10:00AM-11:30AM

Continued Educational Briefing at Sony Music Entertainment

Sony Music Entertainment (25 Madison Ave, New York, NY 10010)
22nd Floor Multi-Purpose Room

At Sony Music, staff will get a demonstration of the company's cutting-edge artist royalty portal as well as its state-of-the-art data and analytics tools. These tools have been developed and are continually improved upon with the goals of transparency, speed and ease of use. They also inform the company's Artist & Repertoire and marketing efforts, applications which will be brought to life through a case study of 2019's breakaway hit, Lil Nas X's "Old Town Road." Staff will follow the artist and track's journey from early buzz on social media platforms to remixes featuring other artists to a record-breaking chart streak.

- **10:00AM-11:00AM** – Demonstration and discussion featuring:
 - Kirit Joshi, Chief Information Officer
- **11:00AM-11:30AM** – Discussion featuring:
 - Jenifer Mallory, EVP and GM, Columbia Records
 - Melissa Thomas, SVP, International Marketing

11:30AM

Staff Take Ubers to Briefing at Warner Music Group

Estimated transportation costs: \$15/person

11:45AM-1:30PM

Educational Tour & Luncheon at Warner Music Group

1633 Broadway, New York, NY 10019

7th Floor, Boardroom (7-51)

POC: Stephanie Briffa, Stephanie.Briffa@wmg.com (609-558-4346)

Lunch delivered at 11:30AM

609-558-4346

**Lunch costs: \$19/person*

- 2:00PM-3:30PM**

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- **2:20 PM-2:40 PM: Conversation with Island Records: The partnership between artist and label**

- Jonathan Briggs, VP Commerce
- LaTrice Burnette, EVP/GM
- Ziggy Chareton, SVP A&R
- Tony Corey, VP Marketing
- Lauren Schneider, EVP Strategic Media Relations

- Location 1: In-House Master Studio (1755 Broadway, 4th Floor)**
Featuring: Anthony Munderville, Director of UML Digital Operations (East), UMG and Andy Skurow, Vault Manager, UMG

**LT and Assistant Pick Up Bags from Gallivant, Order Uber XLs and Pick Up Congressional Staff from UMG*

4:00PM

Staff Arrival to Penn Station (New York, NY)
Penn Station to Union Station (coach travel)
Estimated travel cost: \$53/person

4

8:13PM

Amtrak Train Arrival to Union Station (Washington, DC)

October 2nd-3rd RIAA Educational Tour Attendees

Attending	Title	Office	State/District/Party
Amy Bos	Legislative Director	Rep. Jim Sensenbrenner	R, WI-5
Erick Harris	Legislative Counsel	Rep. Steve Chabot	R, OH-1
Jennifer Lauterbach	Senior Legislative Assistant, HJC	Rep. Debbie Lesko	R, AZ-8
Lindsay Linhares	Senior Policy Advisor	Senator Cindy Hyde-Smith	R- MS
Erica Songer	Chief Counsel	Senator Christopher Coons	D- DE
Paul Taylor	Chief Counsel	Rep. Mike Johnson	R, LA-4
Sophie Trainor	Deputy Chief of Staff and Legislative Director	Rep. Brett Guthrie	R, KY-2

RIAA Staff Attending Meetings:

Josh Friedlander, SVP, Research & Economics, RIAA - (607)-351-3412

Monique Ziadie, Manager, State & Public Policy, RIAA

Liz Kennedy, SVP Gold and Platinum Awards Program, RIAA

Rafael Fernandez, SVP, State Public Policy, RIAA

Thomas Clees, VP Federal Public Policy, RIAA - (602)-327-0156

Morna Willens, Chief Policy Officer, RIAA

Mitch Glazier, Chairman and CEO, RIAA

Congressional Attendees Bios:

Amy Bos:

Amy Bos is Legislative Director for Representative James Sensenbrenner (WI-05). She is responsible for assisting in the development of policy positions and legislative initiatives and managing the office's legislative staff. She also staffs the Congressman in his role on the House Judiciary Committee, preparing him for hearings and markups and floor statements.

In the 116th Congress, Amy has taken the lead role in staffing the Congressman as Ranking Member of the Antitrust Subcommittee. The Committee is in the process of a bipartisan investigation of technology companies. She has also focused extensively on drug pricing, music licensing, immigration reform, criminal justice reform, privacy issues and copyright and patent reform.

Amy is in her 14th year on Capitol Hill. Previously she worked for Congressman Pete Hoekstra (R-MI). She is a graduate of Hope College in Holland, Michigan.

Erick Harris:

Erick serves as Legislative Counsel to Congressman Steve Chabot. In addition to handling the judiciary portfolio, Erick focuses on financial services, tax, healthcare, labor, and technology issues. Erick formerly served as Legislative Counsel to Congresswoman Emerson and as an aide to Senator Talent and at the U.S. Department of Justice in the Office of the Solicitor General.

While completing his law degree, Erick served on the Wiley Rutledge Moot Court Board and as Senior Editor of the Washington University Jurisprudence Review. He appeared on various media outlets to discuss the 2008 Presidential election.

Erick received his Juris Doctor from Washington University in St. Louis, School of Law and his Bachelor of Science Degree from Vanderbilt University in Political Science and Human and Organizational Development with a concentration on Public Policy. While studying at Vanderbilt, Erick served on the Honor Council and completed internships with the U.S. House of Representatives, the U.S. Senate, the British House of Commons, and at the White House. He is originally from Cape Girardeau, Missouri and is active in various organizations in Washington D.C. metropolitan area.

Jennifer Lauterbach:

Jennifer Lauterbach is Congresswoman Debbie Lesko's Senior Legislative Assistant where she manages the Congresswoman's Judiciary Committee assignment, national security portfolio, and other policy issues such as veterans, intelligence, foreign affairs, and telecom.

Prior, she worked for Senator Kennedy (R-LA) as his Military, National Security, and Foreign Affairs staffer. In this role, she oversaw and briefed the Senator and staff on all legislation and matters under the jurisdiction of the Senate Armed Services and Foreign Relations Committees. She was responsible

to manage the National Defense Authorization Act process and assisted in overall development of legislation and policy ideas, prepared memorandums and other briefing materials for both written and oral remarks, and drafted hearing questions.

Before Senator Kennedy, she worked for Senator Cassidy (R-LA) as both his Military Legislative Correspondent and Scheduler. In this dual role, she managed the Senator's daily schedule and was responsible for creating outgoing correspondence pertaining to veterans issues, defense, foreign relations and related topics. She prepared the Senator for meetings by giving oral and written briefings and analysis and also individually taking meetings with various stakeholders.

Previous to Jennifer's time on Capitol Hill, she worked at American for Prosperity's Policy Department where she researched, wrote op-eds, and briefed senior staff on current events.

Jennifer graduated from Elon University in North Carolina with a Bachelor of Arts and Science degree having majored in International Business. She grew up in Chadds Ford, Pennsylvania and has lived in Washington, D.C. for the past 5 years.

Lindsay Linhares:

Lindsay Linhares currently serves as a Senior Policy Advisor for U.S. Senator Cindy Hyde-Smith. She leads a portfolio that includes: judiciary, law enforcement, appropriations, education, labor and workforce development, Senate rules and the legislative branch. Lindsay previously worked for Senate Appropriations Chairman Thad Cochran. She is from Starkville, MS and graduated from Mississippi State University with a Bachelor of Arts in Political Science and Communication with an emphasis in Journalism.

Erica Songer:

Erica Songer is the Chief Counsel for Senator Chris Coons, a member of the Senate Judiciary Committee and the Ranking Member of the Judiciary Subcommittee on Intellectual Property. In her role working with the Senator and the Judiciary Committee, Erica handles a broad portfolio of issues, including criminal justice, immigration, civil rights, and judicial and Department of Justice nominations. Erica has worked with Senator Coons on several high-profile matters, including legislation to protect the special counsel investigation, legislation to respond to President Trump's Muslim ban, and the confirmation hearings for Justices Kavanaugh and Gorsuch.

Prior to working on Capitol Hill, Erica was a partner at Hogan Lovells in Washington, DC. Erica's practice focused on high-stakes class actions and other complex commercial litigation.

Before joining the firm, Erica served as a law clerk for the Honorable Cornelia G. Kennedy of the United States Court of Appeals for the Sixth Circuit and held internships with the White House and the National Conference of State Legislatures. Erica received her J.D. from Harvard Law School, cum laude. During law school, Erica served as Deputy Editor-in-Chief of the Harvard Journal of Law and Gender. Erica received a B.A. in Political Science and a B.S. in Psychology from University of Illinois, summa cum laude, Phi Beta Kappa, and upon graduation, she received the Bronze Tablet award, the school's highest academic honor.

Paul Taylor:

Paul Taylor is a 1991 graduate of Yale College (summa cum laude), and a 1994 graduate of Harvard Law School (cum laude). Subsequently he worked as an associate at Kirkland & Ellis, and Covington & Burling, in Washington, D.C. He has published over a dozen law review articles and is the Chief Republican Counsel for the House Subcommittee on the Constitution, Civil Rights, and Civil Liberties, where he has worked since 1999.

Sophie Trainor:

Sophie Trainor, RD, serves as Deputy Chief of Staff and Legislative Director for Congressman Brett Guthrie of Kentucky, where her focus is on healthcare policies and the jurisdiction of the House Energy and Commerce.

Prior to joining Congressman Guthrie's team, Sophie served as a shared staffer for Congressman Joe Barton and the Energy and Commerce Committee, where she spearheaded efforts to combat the Zika virus and negotiated key parts of the 21st Century Cures Act and the Comprehensive Addiction and Recovery Act. Previously, Sophie served as a Legislative Assistant focusing on health, education, and labor appropriations for Congressman Martha Roby of Alabama and Congressman Lee Terry of Nebraska. Sophie began her career on the Hill as a Legislative Correspondent and Staff Assistant for Senator Jeff Sessions of Alabama.

Sophie earned a Bachelor of Science in Human Environmental Sciences from the University of Alabama. Sophie served as President of the University of Alabama Alumni Association, National Capital Chapter, and is a member of the Junior League of Washington. Originally from Memphis, Tennessee, Sophie currently resides in Washington, DC.



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Paul Robinson
Warner Music Group
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Julie Swidler
Sony Music Entertainment
Will Tanous
Universal Music Group

Lindsay,

We are so excited that you have chosen to attend the Recording Industry Association of America's (RIAA) congressional staff delegation trip to New York City to visit Sony Music Entertainment (SME), Warner Music Group (WMG) and Universal Music Group (UMG), on Wednesday, October 2nd and Thursday, October 3rd, 2019.

This trip involves a series of briefings and discussions pertaining to the development and business practices of music companies in the digital age. It will bring congressional staffers together with industry experts and executives for the purposes of understanding key issues affecting trade, intellectual property and copyright policies. On Thursday, October 3rd, RIAA will sponsor a full day of discussions and tours that examine the daily functions of these three major record labels. Items on the agenda will include presentations from the record labels' leadership and communications staff, along with visiting onsite facilities such as the Artist & Repertoire (A&R) department and in-house recording studios.

I will be your event coordinator for this trip! Please do not hesitate to reach out to me should you have any questions. I will meet you at Union Station at the Starbucks near the terminal gates at 3:15pm on October 2nd. For questions or guidance day of, my cell is 770-634-1053. Our train departs at 4:02pm sharp. We will be staying at the Gallivant Time Square. A credit card will need to be provided upon arrival to cover any room incidentals. Please pack light, attire is casual or business casual and wear comfortable shoes. The weather during our trip should be in the high 80s with a chance of rain on Thursday.

RIAA will cover costs relating to the trip, including round-trip transportation, hotel expenses for Thursday, October 3rd and group meals. We have consulted with our counsel at Perkins Coie and the House and Senate Committee on Ethics to ensure compliance with the House and Senate travel rules.

Hotel: The Gallivant Time Square
234 W 48th St, New York, NY 10036
Confirmation: 17272770

Train Reservation: OE5EF1
October 2nd- NE Regional 178 departing Union Station at 4:02pm
October 3rd- NE Regional 129 departing Penn Station at 4:35pm

Best,

Lindsey Taylor
Executive Assistant to the CEO
RIAA